

(Information on the respective chapter of the IFS can be found in the brackets)

12.07.23

The loading area of the vehicle and vehicle chassis used must be clean, functional and free of residues from previous loads. The loading area must be inspected before loading and any contamination must be removed. There is a clear separation of different products. Customer-specific guidelines and requirements must be strictly observed. Damage to goods, including damaged packaging, must be noted on the delivery documents and reported immediately. Precautionary measures in the case of simultaneous transport of hazardous goods (separation requirement of item 7.5.4 ADR) must be observed. This must be part of the regular training of your driving personnel. Pollution by dirty water and rainwater must be prevented. Loaded vehicles must remain locked. In case of uncertainty please contact our disposition. Obligation to inform in case of non-compliance with the deadline.

- If compliance to the agreed services is not possible (e.g. punctuality of delivery), the customer shall be informed promptly. (4.1.1.3)
- There shall be a procedure for approval and monitoring of suppliers (internal and external) and service providers. The monitoring procedure shall include risk-based assessment criteria such as supplier reliability, complaints, audits, certificates of compliance as well as required performance standards. (4.1.2.1)
- The company shall have a procedure to avoid any contamination (also cross-contamination caused by incompatible products in the same transport unit or storage room). A contamination by emissions, exhaust fumes, smell, foreign bodies, packaging material and any other contaminants shall be avoided. (4.1.3.1)
- A traceability system shall be in place and maintained, which is appropriate for the company and the products they handle. (4.1.4.1)
- The system shall ensure that the goods (incl. quantity) are identifiable within the defined logistical supply chain at all time. Furthermore, this system shall enable clear identification of every person and/or logistics company from which they receive the goods and to which company the goods are delivered to. (4.1.4.2)
- The company shall keep an updated register of all customers and quantity of the customer goods under their control. In the storage area, the products shall be assigned to a customer. (4.1.4.3)
- The traceability system shall be tested on a regular basis, but at least annually and each time the traceability system changes. This test shall be performed in order to confirm the effectiveness of the traceability system and to, if necessary, improve it. Test results shall be recorded and corrective measures shall be implemented, if required. (4.1.4.4)
- An adequate system of planned maintenance shall be in place, maintained and documented, covering all equipment (incl. transport) that is critical for compliance with product safety and quality requirements. This applies both for internal and external maintenance activities. (4.1.5.1)
- Product requirements and prevention of contamination shall be ensured during and after maintenance and repair work. Detailed records of maintenance and repair work, including corrective actions taken, shall be kept. (4.1.5.2)
- All materials used for maintenance and repair shall be fit for the intended use (e.g. food-grade oils, non-toxic paints if unpacked products are handled). (4.1.5.3)
- Requirements for environmental control (e.g. temperature, humidity) which influence product quality and product safety shall be defined and implemented. (4.1.6.1)
- One or more appropriate temperature recording systems shall be implemented in the logistical chain in order to monitor the process at appropriate intervals. (4.1.6.2)

- Where the process requires air conditioning / chilled air, the equipment used for this purpose shall be adequately maintained and cleaned within an appropriate frequency. (4.1.6.3)
- The use and storage of water and / or ice that comes into direct contact with food and / or food packaging shall be evaluated, based on hazard analysis and assessment of associated risks, in order to ensure that contamination is eliminated. Water and ice shall be of potable quality. (4.1.6.5)
- The use of compressed air shall not compromise product safety or quality. (4.1.6.6)
- In case of freezing and / or thawing services, all details for processing and product parameters (e.g. time, temperature, extension or shortening of product shelf life) shall be confirmed and agreed by the owner of the product. (4.1.7.2)
- In circumstances where the control of process and working environment parameters (e.g. temperature, time, pressure, chemical properties) is essential to ensure the product safety and quality requirements, such parameters shall be monitored and recorded continuously, or at appropriate intervals. (4.1.7.3)
- There shall be procedures in place to take corrective actions in the event of equipment malfunction and / or process deviations.. (4.1.7.4)
- For transport containers (e.g. tankers, rail tankers), which are used for the transportation of liquid, granular and powdered unpackaged products, the following cleaning and disinfection measures shall be implemented, as a minimum:
 - the cleaning and disinfection measures shall be appropriate for the type of products
 - the cleaning and disinfection measures of the transport container shall include all associated working equipment (e.g.: hoses, valves, strainers)
 - the cleaning and disinfection measures shall ensure that the transport container is clean, that unwanted substances are removed from the surfaces and the number of microorganisms are reduced to a level that is sufficiently low, depending upon the intended use (cross-contamination is prevented)
 - objective evidence shall be available for the control of cleaning and disinfection measures of transport containers (e.g. records, certificates). The effectiveness of cleaning and disinfection shall be made known to the cleaning staff. The cleaning staff shall be trained in cleaning procedures. (4.1.8.3)
- Transport vehicles, transport units, and / or transport containers that are being operated on different modes of transport (street, rail, air and water) shall keep the transport conditions of the goods being transported within the boundaries of the permissible tolerance (e.g. temperature). (4.3.1.1)
- During transport, the respective permissible load level (payload) of transport vehicles, transport units and/or containers shall not be exceeded, in order to maintain product safety and quality. (4.3.1.4)
- Transport containers (e.g. tankers, rail tankers), which are used for the transportation of liquid, granular and/or powdered unpackaged food products shall be labeled and used exclusively for the transportation of food. (4.3.1.5)
- Hoses, pumps, filters of tankers (tank-containers, etc.) shall be in good condition and protected from contamination during transport. (4.3.1.7)
- The drivers of the service provider shall know and apply the personnel hygiene requirements.. (4.3.2.2)
- The company shall identify the measuring and monitoring devices required to ensure compliance with product requirements. These devices shall be recorded on a document and clearly identified. (5.3.1)
- The measurement equipment and devices shall be checked, calibrated and/or verified and/or adjusted at defined intervals and against recognised standards/methods (if appropriate). The results of checks, adjustments and/or calibration shall be documented. (5.3.2)

- There shall be an effective procedure for the withdrawal and/or recall of all products. This procedure shall include a clear assignment of responsibilities. (5.6.1)
- The procedure shall ensure an effective and prompt response to recall and withdrawal requirements of the product owner. (5.6.2)
- To ensure its effectiveness and possible improvement, the procedure shall be tested at least annually. If a product recall or withdrawal has taken place within the last 12 months, this may be used to assess the procedure. (5.6.3)

When subcontracting to other subcontractors, care must be taken to ensure that the subcontractor meets the above minimum requirements.